



## JOB DESCRIPTION

POST TITLE	Paediatric Occupational Therapist (Band 6/7)
DIVISION/DEPARTMENT	Hurst Lodge School (Term Time), Yateley, Hampshire OR Full time split position between school-based (Hurst Lodge School, Hampshire) term time and clinic-based (based in Walton-on-Thames, Surrey) during school holidays
POSITION	Term Time or Full Time
REPORTS TO	Karen Holcombe; Director and Specialist Occupational Therapist

### AIM

To provide specialist Occupational Therapy Services to children 3-18 years attending Hurst Lodge School. Children may present with a variety of diagnosis, including, Sensory Processing Disorder, Autistic Spectrum Disorder, Dyspraxia, Dyslexia, Speech and Language delay/disorders.

The Therapist will be involved in assessment, report writing, and formulation of appropriate intervention plans for children referred by the school and will working holistically with families and the multi-disciplinary team to ensure child-centred care.

### RESPONSIBILITIES

1. To be responsible as an autonomous practitioner to undertake a clinical workload.
2. To undertake assessments of children, using both standardised and non-standardised assessment tools.
3. To demonstrate clinical reasoning and the ability to interpret assessment data and write clinical assessment reports.
4. To devise child/family centred treatment plans through use of goal attainment scaling, considering a wide range of treatment techniques and grading activities to ensure that the individual's full potential is developed or maintained.
5. To conduct 1:1 and small group treatment sessions in school.
6. To provide a high standard of clinical record keeping.
7. To provide an effective high-quality service to all children and families.
8. To communicate effectively with the multi-disciplinary team to promote the safety of children and the management of risk.

**Because of the changing nature of our business there may be aspects of your job description that may evolve or change over time. You may, from time to time, be required to undertake**



other activities of a similar nature that fall within your capabilities as directed by management.

**Essential/Desirable criteria**

<p><b>GENERAL EDUCATION/ QUALIFICATIONS</b></p> <ul style="list-style-type: none"> <li>• Recognised Diploma/Degree in Occupational Therapy</li> <li>• Health Professions Council – Licence to Practice</li> <li>• Evidence of successful completion of a range of other short courses at post graduate level</li> <li>• Evidence of attendance at other specialist course relevant to paediatrics</li> </ul>	<p>E E E D</p>
<p><b>EXPERIENCE</b></p> <ul style="list-style-type: none"> <li>• Clinical experience of wide range of paediatric work in clinical or educational settings</li> <li>• Co-ordination of intervention planning in paediatrics</li> <li>• Clinical experience of working with children with a wide range of needs including Autistic Spectrum disorders, Dyspraxia, Sensory Processing Disorder and neurological disorders.</li> </ul>	<p>E E E</p>
<p><b>KNOWLEDGE, SKILLS &amp; ABILITIES</b></p> <ul style="list-style-type: none"> <li>• Excellent interpersonal skills – including observation, listening and empathy skills e.g., breaking bad news or explaining upsetting conditions to patients / families</li> <li>• Demonstrates excellent analytical and reflection skills at clinical levels</li> <li>• Good concentration skills and ability to multi-task and work with frequent interruptions of a complex nature</li> <li>• Excellent presentation skills, both verbal and written, of complex information to other professionals</li> <li>• Demonstrates high level of computer literacy to enable effective data collection, report and document writing</li> <li>• Excellent organisational and prioritisation skills</li> <li>• Demonstrates ability to be a good team member</li> <li>• Able to synthesise and present complex information at a service level</li> <li>• Knowledge of the principles of clinical governance /audit</li> <li>• Understanding of the roles of other professionals</li> <li>• Ability to work with the diverse needs of clients with complex communication difficulties</li> <li>• Well established knowledge of a broad range of assessment tools relevant to the specialist client group</li> <li>• Knowledge of a range of appropriate therapeutic interventions and an ability to compare and contrast relative benefits and outcomes</li> </ul>	<p>E  E E  E  E E E E E E E  E  E E</p>



<ul style="list-style-type: none"> <li>• Knowledge and application of professional standards and code of conduct</li> <li>• Knowledge of standards of record keeping</li> <li>• Highly developed negotiation, conflict management and problem-solving skills in complex situations</li> </ul>	E E
<p><b>PERSONAL QUALITIES</b></p> <ul style="list-style-type: none"> <li>• Demonstrates ability to work at high level of autonomy</li> <li>• Flexible and fun personality</li> <li>• Approachable and amenable</li> <li>• Flexible to meet the demands of the service</li> <li>• Team Player and willing to support others</li> </ul>	E E E E E
<p><b>EFFORT &amp; ENVIRONMENT</b></p> <ul style="list-style-type: none"> <li>• Ability to move and transfer therapy equipment to various locations, and understanding of moving and handling policies</li> <li>• Ability to be physically agile for daily prolonged periods of time e.g., working therapeutically with young children at floor / small table levels</li> <li>• Working in unpleasant working conditions e.g., incontinent children, children drooling, head lice, completing oral assessments</li> </ul>	E E E
<p><b>OTHER REQUIREMENTS</b></p> <ul style="list-style-type: none"> <li>• Car driver OR</li> <li>• Ability to reliably commute to school and clinic</li> </ul>	D E
<p><b>References will be required</b></p> <p><b>Copies of Qualifications and subsequent course certificates, HCPC and DBS certificates are required</b></p>	

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